## **CEECBE Central and Eastern Europe in the Changing Business Environment**

# **Guidelines for authors**

The paper topics should be in accordance with scientific orientation of the conference participant. It is necessary to fit in one of the conference sections listed below:

- International Trade
- International Business and Management
- International Finance
- International Marketing and Consumer Behavior
- International Tourism

Furthermore, based on the paper topic, participants register via on-line registration form to the conference and to one of the above-mentioned sections, where they will present their research results.

#### Paper length:

min. 8 - max. 10 pages, resp. max. 15 pages in case of more than two authors (including pictures, tables, graphs and bibliography)

### Language of the papers:

English

### Format:

Text editor MS Word with parameters as follows:

- Paper format A4 (ISO) 21 x 29,7 cm
- Page margins 2,5 cm
- Mirrored page margins
- Header and footer 1,25 cm
- Horizontal alignment: justified
- Font Tahoma 11 pts
- Line spacing (1)
- Footnotes are forbidden

### Formal structure of the paper:

- Title;
- Author(s);
- ORCID
- Contact details;
- Abstract (500 1000 symbols);
- Keywords (3 6 keywords);
- JEL Classification codes max. 3 codes (see <u>http://www.aeaweb.org/journal/jel\_class\_system.html</u>)
- Introduction;
- Literature review;

- Methodology;
- Results and Discussion;
- Conclusion;
- Acknowledgement;
- References.

Authors are required to respect the formal requirements incorporated into the template <u>CEECBE-paper-template.docx</u>.

### Additional requirements

- Footnotes are not allowed.
- Citation method: parenthetical reference in the text by name and date, e.g. (Kotler, 2001),
- References please, use APA citation style, 7th edition <u>https://www.citethisforme.com/apa-7th-edition</u>.
- The list of references in alphabetical order may contain only literature sources explicitly cited in the paper text.
- It is necessary to refer to all figures, tables and graphs involved in the paper text.
- Please submit the paper under the following title: LastName\_Name.docx (e.g. Smith\_John.docx).

Papers have to be <u>submitted via conference webpage</u> and must conform to the style guidelines detailed in the aforementioned paper template.